

Ship Bottom Taxpayers Board of Directors Meeting Minutes 06/08/23

Attendees: John Hiros, Rob Vidal, Karen Drucker, Kat Leifeste, Dan von Schaumburg, and Greg Fath

Meeting opened at 7:03 pm with a brief discussion regarding Barbara Bishop and all that she did for this organization. Afterwards, minutes from the 05/04/23 meeting were approved.

Treasurer's Report – Balance in account is reconciled at \$2,350.04. Rob provided his monthly treasurer's report for May, along with the monthly TD Bank statement. Report was accepted unanimously. Two checks written in May: #1020 (Jeffrey Kuhlman) for \$27.50 and #1021 (Karen Drucker) for \$100.65.

Committee Reports:

Beautification – Dan informed us that the plaque for in memory of Barbara is already completed and will be placed in the ground by a new evergreen tree at Sunset Point. The tree will be planted in the fall when the weather is cooler. Dan also suggested making it an “event” to invite family and friends this fall.

Bike/Pedestrian Safety – The bike/walk signs are up all over Ship Bottom. Karen did a great job working with AAA to get the signs free of charge. She is sending information to the JCTA so other groups can take advantage of obtaining free signs as well.

Membership – Karen is going to connect with the borough to procure tax roll lists of mailing addresses so we can send letters via USPS to each homeowner regarding the benefits of joining our organization. She is also going to look for a potential letter that may have been drafted amongst all the paperwork she retrieved from Barbara's house. On a related note, Rob will be looking into having auto-renewals set up with Give Butter. John suggested that members are automatically opted in for auto-renewals, and therefore would need to opt out if they no longer want to be involved.

Newsletter/Facebook – Kat will take a stab at drafting a newsletter for our current members. Our goal will be having it sent around July 1st. The board is asked to share any information that may be appropriate for the newsletter. There will be a tribute to Barbara.

JCTA – Karen and Greg attended their last meeting on June 5th. They have asked to do something in memory of Barbara and one suggestion was a sundial with a plaque to be placed at Sunset Point. Karen will follow up on this item. One other topic that was discussed was asking that each taxpayer association contribute \$63 toward National Night Out. Karen was to get more information regarding the event from the JCTA President.

Old Business:

Ship Bottom Budget – We will need to follow up with Kathleen Flanagan. We will discuss in further detail at our July meeting.

Insurance – Greg received quotes for both Director & Officer insurance along with General Liability insurance. Rates were \$957 & \$501 respectively. Kat asked if the latter policy would include event insurance. Greg will follow up with the broker. Also, we will determine what coverage we should get at the July meeting.

2023 Focus – The board discussed how to move forward without Barbara’s leadership. Karen said she would assume the President’s role for the time being as long as she had the board’s support, which all members said they would ensure happens. Greg is going to get a copy of the by-laws and make changes to the term limits as discussed at our prior advisory board meeting. We will vote on these changes in July.

New Business:

No new items were presented.

Event Planning:

General Membership Meeting / Elections – The board agreed to continue having our annual general meeting at the end of September. We were invited to the Brant Beach general meeting on June 17th. Karen will disseminate more information as it becomes available. We will need to finalize location and speaker prior to September.

Quick Hits:

- Rob will be visiting the Brant Beach post office to get a temporary key while the new Ship Bottom location is being completed.
- Karen agreed to be the second signer with Rob on our account with TD Bank.
- Kat will send Greg the name of the new public works official so he can follow up on two outstanding items that Barbara had with them (bike racks and updated signage).
- Greg will send a list of current board phone numbers and emails for our own internal use.
- Our Zoom account was discussed a few times in terms of transferring ownership; however, we may not need the account for our board meetings if future ones will be in person. Calling a few members on cell phones could eliminate that need.
- John suggested that we be on the “lookout” for a potential new associate board member, now that we are at 6 people. Potentials include folks that have attended prior meetings and/or individuals we know that may be interested in joining and assuming some of the aforementioned tasks. Jim Bishop would like to be involved in the future.
- Rob is going to see if he can access our website to make minor changes so that we don’t have to rely on Jeffrey.
- Karen is going to peruse the paperwork from Barbara to see what we need to keep.

Tonight’s meeting adjourned at 8:07 pm. Minutes submitted by Greg Fath.